

**The Kentucky Board of Licensure for  
Marriage and Family Therapists**  
**September 22, 2011**  
**Minutes**

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**GENERAL BOARD MEETING – September 22, 2011**

The regular scheduled meeting of the Kentucky Board of Licensure of Marriage and Family Therapists was held at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, Kentucky on September 22, 2011. Chair Tony Watkins called the meeting to order at 10:00 a.m.

**Board Members Present:**

Ms. Carolyn Miller-Cooper  
Dr. Tom Robbins  
Mr. Tony Watkins  
Ms. Stephanie Head  
Dr. Richard Harmon

**Occupations and Professions:**

Marcia Egbert, Board Administrator  
Jeremy Horton, Deputy Executive Director

**Office of the Attorney General:**

Angela Evans

**Board Member Absent**

Ms. Jane Prouty  
Ms. Sandy Miller

**Visitor**

Russell Hall, Program Director – Asbury Seminary

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Chair Tony Watkins introduced Mr. Russell Hall, Program Director at Asbury Seminary to the Board. Mr. Hall attended the meeting to meet the Board and to see how the Board worked. He also asked to be put on the agenda at the next Board Meeting so that he can explain Asbury Seminary's program to the Board. Marcia Egbert will add him to the agenda for the October 27, 2011 Board Meeting.

**Minutes:** Tom Robbins made a motion to approve the minutes of the August 25, 2011 Board meeting as written. Stephanie Head seconded the motion. The motion passed.

**Board Monthly Financial Report:**

The Board Monthly Financial Statement for July 1, 2011 through August 31, 2011 was presented to the Board for review and discussion. Jeremy Horton reported to the Board that the attorney fees would be a line item each month under Expenditures. He also stated that Mileage Travel will also be a line item each month. Stephanie Head made a motion that the Board accept the July 1, 2011 – August 31, 2011 financial statement. Richard Hamon seconded the motion. The motion passed.

**Report from O & P:**

Deputy Executive Director Jeremy Horton reported for the Office of Occupations and Professions. He invited the Board members to participate in the Kentucky Employees Charitable Campaign which is open to all employees, Board Members, etc. He stated that it is completely voluntary but is definitely a great cause.

Executive Director Shannon Tivitt sent a memorandum to all Board Members regarding the upcoming budget. Mr. Horton explained that the Office is currently preparing the biennium budget and that the Budget Staff would like to know if there will be anything different in the upcoming two years that will significantly impact the budget. Chair Tony Watkins stated that the Board has discussed providing a quarterly newsletter in the future. Mr. Horton asked that the Board prepare an estimate of the costs involved so that the Budget Staff can review it while preparing the Marriage and Family Therapy Board's budget. Tony Watkins stated that the Board will prepare a response and report back at the next meeting.

**Guests:**

Tracy Warner-Wilson was to attend the meeting today and give an overview of UK's HES/Family Center online CEU Program for KY Law and the Basic Supervision Course. Ms. Warner-Wilson had to cancel at the last minute. She did tell Board Member Tom Robbins that they hoped to have the online CEU's available in October.

Lauren Townsend, Director of the Presbyterian Theological Seminary in Louisville was scheduled to attend and explain their Doctor of Ministry Program to the Board. He was to bring more information on the program and the syllabi of the classes. He was unable to attend.

Chair Tony Watkins explained to our guest, Mr. Hall, that it would be helpful to the Board if he would send the course descriptions and syllabi from Asbury Seminary to the Board. Mr. Hall said he would be happy to send the requested information.

**Old Business**

Attorney Angela Evans reported that all the regulations are formatted and ready to go. There are a few changes that need to be done on several of the forms. She is working on those and will write the changes and send them to Jeff Boler to make the final corrections. She stated that she didn't have the LMFT application form. Several on the Board felt that it was completed by Jane Prouty several weeks ago. Marcia Egbert will check and see if she has it and will forward it to Ms. Evans. Stephanie Head asked that we add the question, "Have you passed the National Exam? Yes or No" on the LMFT Application. Ms. Evans will add the question and states that she hopes to file the changes with the LRC in October.

Background Checks for new Associates – Tabled to Fall Work Session.

Maintaining standards of CEU's that pertain to subject matter which integrally relate to the practice of MFT - Tabled to the Fall Work Session.

MFT Associate License's received incomplete – Send Back or E-mail Licensee? Tabled to Fall Work Session.

**New Business**

Report from Tony Watkins on AAMFTRB Conference tabled to the Fall Work Session. He did want the Board members to be aware that testing for licensing process is now totally online and that they are hoping that in the near future that we will be getting the results instantly. This will be discussed further at the Fall Work Session.

Report from Carolyn Miller-Cooper on the CLEAR Conference tabled to the Fall Work Session. If we run out of time at the Fall Work Session we will reschedule to the January 2012 meeting.

The Board reviewed the letter in regard to Kevin A. Pearce. The letter was added to Mr. Pearce's file and will be reviewed upon receipt of his completed application.

The Board reviewed the e-mail from Angela Spiers requesting suggestions/audit on her application to see how she can pursue the goal of obtaining licensure. Her last application was denied. She requested clarity on the courses that would be needed to fulfill the requirements. Stephanie Head stated that she felt that, we as a Board should try to answer her questions. Tony Watkins stated that the Regulations speak to what is required and what would be accepted. He also said that ultimately the schools should know and should inform the students as to what is needed to apply for licensure. Mr. Watkins also stated that any coursework from a COAMFT program would most likely be accepted. Deputy Executive Director made a suggestion to put this information in the newsletter that was discussed earlier for the benefit of the licensees. Tom Robbins will respond to Ms. Spiers explaining the Board's decision.

Discussion was held on licensee's that submit a Supervision Contract but are not yet employed. Any application received where the applicant isn't working will be denied. Chair Watkins stated that you can't have supervision if you don't see any clients. The applicant would not be able to meet the requirement of 4.0 hours a month of supervision stated in the laws and regulations. This is another item that needs to be in the newsletter that was discussed earlier in the meeting.

Supervision Hours obtained under a MFT supervisor who has not had KY Law was discussed. Only hours obtained up to the Supervisors renewal date will count. Any hours obtained after the renewal date of the Supervisor that has not had the one hour of Kentucky Law would not count for the Licensee. We do not allow for any kind of supervision other than face-to-face. Everyone must have met all the requirements of the regulations to provide supervision. We do allow folks who are not licensed in KY to provide face-to-face supervision only if they have met all of the requirements of the Kentucky laws and regulations Marcia Egbert will contact Kent Hicks with response to this question.

The Board received a letter from John Sivley requesting a waiver so that he could supervise MFTA's for an additional 90 days based on the experience and training he has obtained as counselor supervision and Social Work Supervision as related to KY law. The Board's answer was no and they stated that there would be no provisional. He does not meet Board Approved Supervisor requirements per regulation 201 KAR 32:035.

The Board received an e-mail from Marie E. Gamble requesting a waiver of the late fee on her renewal application. She stated that when she tried to renew online, she was unable to submit the continuing education due to a problem with the online renewal system. Stephanie Head made a motion to waive the late fee of \$75 for Ms. Gamble as the O & P Office acknowledged there was a glitch in the online system. Tom Robbins seconded the motion. The motion passed by majority with one opposed vote.

#### **Complaints/Other Legal Matters**

- 07-003 – Pending – Waiting on a response from LPC Board
- 2009-05 – Pending
- 2010-01- The licensee agreed to a Settlement Agreement and to not go to hearing. Stephanie Head moved that the Board accept the Settlement Agreement. Tom Robbins seconded the motion. The motion passed. Angela Evans will do the order and send to Marcia Egbert for signatures.
- 2011-007 – Pending – Stephanie Head has abstained from this case.
- Stephanie Head made a motion to file an initial complaint against the supervisor of record for Latoya Vaughn for not abiding by terms of the supervision agreement. Carolyn Miller-Cooper seconded the motion. The motion carried.

**Application Review:** Stephanie Head made a motion to approve all applications, renewals, audits and Provider Applications and Ratification of licenses issued and renewed through 9/21/2011. Tom Robbins seconded the motion. Motion carried. Marcia Egbert was instructed by the Board to send a letter to Latoya Vaughn and request that she attend the next meeting in reference to her current application.

#### **Associates:**

The following applications for Marriage and Family Therapist Associate were approved: *Craig A. Herink, Mallory Thompson, Paula W. Strange*

The following applications for Marriage and Family Therapist Associate were deferred: *Larane M. Guthrie-Clarkson, Grace L. Van Melle, Latoya B. Vaughn*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were approved: *Paula Hendricks, Shawn Stinson, Marisa Musto*

The following contracts for Marriage and Family Therapist Associates Plan of Supervision were deferred: *None*

The following Renewals for Marriage and Family Therapist Associates were approved: *Michelle A. Pinckney, Shawn Stinson, Micah Thompson, Heather R. Snyder, Kelly Sherlock, Goldie Williams, Fran Ellers, Nikki Erwin*

The following Renewals for Marriage and Family Therapist Associates were approved with provisions: *Marilyn Gauss, Joseph Quay*

The following Renewals for Marriage and Family Therapist Associates were denied: *None*

**LMFT:**

The following applications for licensed Marriage and Family Therapist were approved: *Richard V. Hendrick, Justin Paul Lewis, Grace McGregor Lester, Lacey Anne Ryan, Lucie Erlebachova, Jacob N. Parsons-Wells, Miki W. Rodgers*

The following application for licensed Marriage and Family Therapist was approved with provisions: *Kristi Michelle Young*

The following applications for licensed Marriage and Family Therapist were deferred: *William D. Jones, Joseph Todahl*

The following Renewal Audits for Marriage and Family Therapist were approved: *Aaron Dowdel, Nada Harrington-Bocock, Connie J. Layne, John P. Reed Ph.D., Walter Wayne Rickard*

The following Reinstatement for Marriage and Family Therapist was approved: *Laura Ellen Kehoe*

**Applications for CEU Approval for 9/22/2011**

**Approved:**

**Baptist Hospital East**

- Eating Disorders and GI Complications – 1.0 Hours

**CMI Education Institute**

- Executive Dysfunction: The Disorganized, Defiant and Chaotic Child/Adolescent – 6.0 Hours
- Grief: Integrative Assessment and Treatment – 6.0 Hours
- New Trends in Cognitive Behavioral Therapy – 6.0 Hours

**Cross Country Education**

- Best Practices in Documentation, Medical Records Compliance, and Audit Defense Systems – 6.0 Hours
- Helping Clients Work Through Toxic Relationships – 6.0 Hours

**KY Association for Play Therapy**

- Be the Boss of Your Thoughts: A Guide for Anxious & Highly Stressed Kids – 6.0 Hours

**KY Department for Behavioral Health, Developmental and Intellectual Disabilities (KDBHDID)**

- Addressing Access to Healing: Conversations about Trauma and Serving Individuals who are Deaf or Hard of Hearing – 6.0 Hours

**Loren Townsend, Ph.D.**

- Required Introduction to Kentucky Statutes and Standards for Supervision – 1.0 Hour

**Mike Rankin; Dale Bertram**

- AAMFT Pre- Approved Supervision Course – 30.0 Hours

**Netsmart University, a Division of Netsmart Technologies**

- See Attached List - Contact Netsmart University, a Division of Netsmart Technologies at <http://www.netsmartu.com/> for additional information

**NorthKey Community Care**

- Sandtray Therapy – 3.0 Hours

**Operation UNITE**

- Kentucky Medical Communities UNITED – 6.0 Hours

**RiverValley Behavioral Health**

- Dealing with Disruptive Students 3.0 Hours
- Social Networking Ins and Outs – 3.0 Hours

Western Baptist Hospital

- 5<sup>th</sup> Annual Addiction & Compulsive Behaviors Symposium – 6.5 Hours

**DEFERRED** – There were three CEU Requests for Approval that were deferred due to lack Of a required document. Upon receipt of the requested document, the CEU was moved to approved.

**DENIED – Content not appropriate for MFT Practice.**

Pennyroyal Center

- The Stories Workshop – 6.0 Hours

**Status Report:** There are 487 active MFT's and 135 active MFTA's as of September 21, 2011.

The next meeting of the Marriage and Family Therapy Board is scheduled for October 27, 2011 and will be held at 911 Leawood Drive, Frankfort, Kentucky 40601. Committees will meet at 8:30 a.m. with the Board Meeting to follow at 9:30 a.m.

Tom Robbins moved that Travel and Per Diem be paid to those who attended the regular Board Meeting. Richard Hamon seconded the motion. The motion passed.

The Marriage and Family Therapy Board meeting was adjourned by Chair Tony Watkins at 11:30 a.m.

Respectively Submitted:

Marcia Egbert  
Board Administrator

